

Policy F.Y.I.

From the Policy Unit

Date: 11-24-2023

FYI-423

Please contact the Policy Unit if you have questions regarding this announcement at

DCSSPOLICYQUESTIONS@azdes.gov.



SUBJECT: Policy FYI-423 | New PORT Publication | Standard Work

The Policy Unit is pleased to announce the following Standard Work document has been published in The PORT:

Central Mailroom Repository Document Retention - published 11/8/23

- Find it here: [Central Mailroom Repository Document Retention](#)

We urge DCSS colleagues to view this information directly on The PORT and not create a separate personal file.
Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail.